



San Clemente Garden Club
CONTINUING COLLEGE STUDENTS SCHOLARSHIP
Guidelines
2017

Details of the Award

- 1 or more college scholarships are available annually in the amount of \$1,000.00.
- One-year scholarships are available to students pursuing studies, certifications, or degrees related to Horticulture, Agriculture, Landscape Design, Ecology, Biology (excluding health sciences), Wildlife or Marine Science, and other Environmental based studies.
- Application is open to all current college students with one or more completed semester or quarter enrolled in accredited 2 or 4 year colleges or universities for fall 2016.

Applicant Eligibility

Applicants must meet all of the following criteria:

- Must be a US Citizen or Permanent Legal Resident of the United States
- International or Foreign Exchange Students are not eligible
- Must be attending school for a minimum of 9 graded units
- Must have a minimum cumulative college GPA of 3.0 (on a 4.0 scale)
- Must be interested in or planning a career related to botany or horticulture; landscape planning/design; plant, wildlife, or marine science; or environmental concerns such as conservation, education, biology, ecology, or sustainability of natural resources.
- Preference *may be* given to current Saddleback College Students or applicants who reside in San Clemente or who are San Clemente High School graduates

Selection Criteria

- The following Scale of Points will be used for the evaluation of each application:

Academic Record	25%
Applicant's Letter	30%
Listing of Honors/Extracurricular Activities/Volunteer Service/Work Experience	25%
Financial Need	10%
Recommendations	10%

- Winner(s) are notified by May 2017; Winner(s)' names, photos, colleges attending, and areas of study will be posted on the SCGC website and Facebook page; Winner(s)' will be invited to attend the SCGC Installation & Scholarship Award Luncheon on June 7, 2017.

Description of Funds

The winning applicant must email the Scholarship Chairman by June 15 with the student ID number (Sandy Cushman: scushman153@gmail.com); the scholarship check will be mailed by the end of June from SCGC to the Financial Aid Office for the fall semester 2017. No funds will be sent directly to the student; if the student withdraws from school, the balance of the funds must be returned to the SCGC.



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Application Procedure

- The following documents must be submitted:
 1. SCGC Scholarship Application Form
 2. Financial Aid Form
 3. Complete official academic transcripts
 4. Letter from applicant
 5. List of extracurricular activities (including employment and volunteer service), honors, recognitions received within the last three years with month/year and brief descriptions
 6. 1-2 letters of recommendation by a professor and/or a community member unrelated to applicant
- All of the documents must be mailed by the applicant in one large envelope with **ALL REQUIRED SIGNATURES.**
- **Applications must be postmarked by the DEADLINE: March 1, 2017**
- Mailing Address: San Clemente Garden Club, c/o Scholarship Committee, P.O. Box 3891, San Clemente, CA 92674-3891

Instructions for Filling out Application

- All forms must be **typed or computer generated.**

Application Form		<ul style="list-style-type: none"> • SCGC Scholarship Application Form must be used • All fields completed
Financial Aid Form		<ul style="list-style-type: none"> • Must be complete with all questions answered • <u>Signed by student</u> • If Financial Aid information is not available before the application deadline, the previous academic year may be used with the notation that it is an estimate based on the previous year.
Transcripts		<ul style="list-style-type: none"> • Official academic transcripts • Transcripts must include the latest grading period.
Applicant Letter	Limit - 2 pages	<ul style="list-style-type: none"> • Discuss background, financial need, future career goals
List of Activities	Limit – 1 page	<ul style="list-style-type: none"> • List to include only items for the last 3 years • Extracurricular activities, volunteer service, employment, honors, recognitions
Letters of Recommendation	Limit – 2 letters Limit – 1	<ul style="list-style-type: none"> • Discuss scholastic ability, personal character, work-related experience